

**Information Technology Electronic Communications Committee:  
Map of Focus Group Feedback**

	<b>Administrators (6/05)</b>	<b>Congregation Presidents (6/05)</b>	<b>District Staff (12/05)</b>	<b>Ministers (to be held 6/06)</b>	<b>Methodists</b>
<b>Services</b>					
Training	Whatever you do, we want you to train us; Hands on training		Online training like "Movies on Demand"		"Digital Technology Training" (online & face-to-face)
Purchasing		Cooperative purchase agreements for all technology (copiers, etc.)			Partnership with world's leading tech companies
Tech support	"Ask a techie"	Tech support forum type message board; District technology teams			
Membership data	Database that works for us; UUA "get its shit in a pile"	Searchable congregational database; show updated information, e.g., changes in leadership	Coordination church, district, assn		Ministry Manager: Membership
Registration	Confirmation of GA registration & exhibit booth charges		Online for EVERYTHING		
Shared templates & core doc's (UUA level)	Centralized website with resources for church admins; Model handbooks, policies, procedures, etc.	Congregational information, e.g., sample bylaws, models of governance; Community resource list, e.g., nonprofit resources; Marketing materials	Knowledge base for congregations & districts; interactive repository		

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Interactive website(s) (UUA level)			Interactive best practices guide; web presence District Staff can access from anywhere (integrated, central repository); IMUU, a 24/7 interactive site for newcomers		
Web authoring (district & congregational level)	Templates	Templates; Certified web designers; Validate websites - standards; Uniform look to websites	Low cost resources for small congregations; \$ & training to shift to enhance website devt		Ezekiel Website building program
Evangelize	We want you to keep telling us about all the wonderful things	Don't leave the technophobes and later adapters behind	Educate congs on power of web to grow the faith; Get buy-in for higher level tech by religious professionals.		
<b>Tools (software)</b>					
Email clients	Easy to use				
Listserves	Easy to use email lists for broadcasts	Have for congregations; make searchable	Yahoo-like features		
Email newsletters					Ministry Manager: Email newsletters
Statistics tracking					Ministry Manager: Statistics tracking
Accounting					

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Calendar & room reservation systems	Improved calendars	Calendaring tool: web-based; access, interactive, best practices, also District information			Ministry Manager: Events
Syndication, blog & podcast software		RSS feeds for District news	Podcasting & Blog push		Content Syndication
Database software					
Programming languages					
Video streaming		Education for congregations about streaming and archiving information	Development & expansion; interactive learning community		
Video conferencing	Web conferencing for geographic challenges	Lose the boundaries			
VoIP / Skype					
Browsers					
Word Processing					
Spreadsheet					
Presentation (e.g. PPT)					
Graphics software					
PDF writers					
IM					
Anti-virus					
Anti-spyware					
Backup					

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<b>Hardware</b>						
ISPs & web hosts		Net access; Affordable internet access	Large hosting agreement to be used by congregations			
Wireless routers						
Desktops						Small Church Computer Program
Laptops						
Printers						
Photocopiers						
Fax Machines						
Scanners						
Cameras						
Blackberry / email readers						
PDA's						
Cell phones						
iPods/MP3 players						
Webcams						
Security systems						
Sound systems		More help				
Recording equipment						
Lighting systems		More help				